



*St Francis of Assisi
Church of England Primary School*
"Live, love and learn together in the light of Christ."

Friday 1st January, 2021

Updated Risk Assessment and Reminders – please pass information onto other parents/carers and child care providers

Dear Parents/Carers,

I have updated the school's risk assessment in line with H&S guidance. This can be found on the school website (home page, letters and newsletters page) and will be in effect from 4th January 2021.

In line with this, the key changes are that all adults (staff and visitors) will be required to wear a face covering when in areas outside of the classroom but inside the school. Please adhere to this if you are visiting the school. You may also wish to wear a face covering when in the playground if social distancing is proving difficult.

In addition, it is vital that parents and carers continue to follow the one-way system and social distancing when dropping off pupils in school. No pupil or parent will be able to come out of the entrance (this is particularly important for Year 4) or in through the exit gates. Although I understand how frustrating this may be, it is to reduce the need for bubbles to be closed due to unnecessary exposure and a lack of social distancing. If there is a reason why you cannot follow this, please contact me directly at louise.probets@stfrancispri.dalesmat.org. Some parents are making use of dropping one or more siblings off at the main entrance to avoid walking round the school more than once. This is perfectly acceptable and does not need any prior notification as long as you are following the one-way system to get to the main entrance. A member of staff will open the main door for your child to access school this way.

If parents have a child isolating and cannot walk round school due to a child being in the car, this has, during the last term, successfully been arranged with me at a time that reduces impact for other pupils in school. I will continue to support wherever needed. In the same way, the school works with child minders and day nurseries to support the reduction in missing collection time slots through individual arrangements and these will continue.

Timings for dropping off are either 8.45-9 a.m. (**Miss Gibson, Miss Moffat, Mrs Hughes, Miss Lacy, Mrs Lauder, Mrs Watt or Mrs Davies**) or 9 a.m.-9.15 a.m. (**Mrs Watson/Mrs Shaw, Mrs Williams, Miss Dale, Miss Johnson, Miss Brazier/Mrs Simpson, Miss Muirhead or Mr Taylor**). If you have more than one sibling, please aim for 9 a.m. so that pupils are close to these times.

Timings for picking up are either 3-3.15 p.m. or 3.15-3.30 p.m. (**see above for class early or late staggered timings**). If you have more than one sibling, please aim for 3.15 p.m. so that pupils are close to these times.

Doors will be closed after these times so that pupils and staff can get on with teaching and learning activities so please come to the main entrance if you are later than 9.05 a.m., 9.20 a.m., 3.20 p.m. or 3.35 p.m. depending on your child's allocated timings.

Thank you for your continued support.

Louise Probets
(Head Teacher)

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